

The image shows a screenshot of a bank's online portal. On the left is a dark blue navigation sidebar with the 'SOLUTIONS NORTH BANK' logo at the top. The sidebar contains several menu items: ACCOUNTS, TRANSFERS, BILL PAYMENTS, TEXT BANKING, CASH MANAGEMENT, PREFERENCES (highlighted with a yellow box and a red arrow pointing to it), and CORRESPONDENCE. Under the PREFERENCES menu, there are sub-items: SECURITY OPTIONS (with sub-items: Customer Preferences, Change Security Contact, Change Login Name, Change Password), INTERNET OPTIONS (with sub-items: Update Email Address, Friendly Names, Secondary Users (highlighted with a yellow box and a red arrow pointing to it), and Opt In Agreements / Policies).

The main content area on the right has a top navigation bar with 'HOME', 'LOCATIONS', and 'SIGN OUT'. Below this is a blue banner with the text 'Click HERE to learn about our new hours of operation!'. A 'VIEW OPTIONS' button is visible. The main content area displays two account summary cards, each showing an 'AVAILABLE BALANCE' and a 'CURRENT BALANCE' of '\$2.00'. On the far right, there are sections for 'NOTIFICATIONS' (0 Unread Messages), 'ACCOUNTS SUMMARY OPTIONS' (Print Page, View Statements), and 'FINANCIAL TOOLS' (Annual Percentage Rate, Millionaire, Mortgage, Mortgage Qualification, Retirement, Savings, Simple Loan Payment).

1). Log into your account & click on the Preferences tab. Then click on 'Secondary Users'.

Buster's ready  
for a new ride?



ARE  
YOU?

### SECONDARY USERS

SEARCH

### SECONDARY USER OPTIONS

Create New Secondary User

<u>CUSTOMER ID</u>	<u>CREATE DATE</u>	<u>LAST LOGGED IN</u>
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No records to display.

### DELETED USERS

SEARCH

ACCOUNTS

TRANSFERS

BILL PAYMENTS

TEXT BANKING

CASH MANAGEMENT

PREFERENCES

CORRESPONDENCE

2). Click on 'Create New Secondary User'.

Buster's ready  
for a new ride?



ARE  
YOU?

SECONDARY USER

New Secondary User

Customer Number: 626643

USER NAME

PASSWORD

CONFIRM PASSWORD

Cancel

Continue

- ACCOUNTS
- TRANSFERS
- BILL PAYMENTS
- TEXT BANKING
- CASH MANAGEMENT
- PREFERENCES
- CORRESPONDENCE

3). Enter User Name & Password for Secondary User & click Continue.

Good Morning HOME LOCATIONS SIGN OUT

**EDIT SECONDARY USER**

**Customer Number** 626643 USER NAME: DaffyDuck

**Status** Enabled Last Login N/A

**Secondary User Rights**

CAN CHANGE PASSWORD   
  FORCE PASSWORD CHANGE   
  ALLOW MESSAGING  
 ALLOW BILLPAY   
  USE PRIMARY USER'S ACCOUNT FRIENDLY NAMES  
 EXTERNAL ACCOUNT SETUP

**Cash Management Rights**

EDIT ACH COMPANY   
  VIEW ACH REPORTS   
  EDIT ACH PARTICIPANTS

**Checking**

ACCOUNT	VIEW	XFER IN	XFER OUT	EXTER IN	EXTER OUT	APPR SELF	APPR STMT	VIEW	ACH DB	ACH CR	\$\$ ONLY	PART ONLY	TAX PAY	WIRE TRAN	TMPL SETUP	TMPL USE	APPR	APPR SELF
<u>794163</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>794164</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Cards**

ACCOUNT	VIEW	XFER IN	XFER OUT	EXTER IN	EXTER OUT	APPR SELF	APPR STMT	VIEW	ACH DB	ACH CR	\$\$ ONLY	PART ONLY	TAX PAY	WIRE TRAN	TMPL SETUP	TMPL USE	APPR	APPR SELF
<u>511169*****2854</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>511169*****3481</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**SECONDARY USER OPTIONS**

[Change Password](#)  
[Generate Temporary Verification Code](#)  
[Delete Secondary User](#)  
[Save Changes](#)  
[Cancel](#)

4). Choose whatever rights you would like the secondary user to have access to & click Save Changes.

